Quick Start Guide :

Adding some Servicing Tracks (AKA Locos need love too)

Use of this step-by-step guide will help the user to create the tracks on which to park both locos and cabooses(cabeese?). While the use of locos and those tail-end cars is not required for car forwarding, some people will want to have them displayed on the "paperwork". It is necessary to have added at least one of each to the inventory. <HowTo #006c> & <HowTo #006d> And, since the set-up for these tracks is fairly simple, just follow along...

Step-by-step "How-To":

1. Open **PanelPro**, if not already open.
2. From the main menu-bar, select **Operations--->Locations**.
    a. Click the "Edit" button for the **Location** to which to add the servicing track.
        i. In the "Tracks at this location" area, select "Yards".
        ii. Click on the "Add Yard Track" button near the bottom.

This should open an "edit" window for a Yard-type track. The user should decide which track(s) to designate for locos or cabooses (see *Note). Both kinds of equipment will function the same when it comes to usage by the program, so the name designation will make it easier for the user to know which track is for what.

        iii. Enter the name (e.g. Caboose1 or Diesel Spot) and length for the track.
        iv. At the bottom, click on "Add Yard Track".
        v. In the "...rolling stock…" area near the top, click on the "Clear All" button (it may be necessary to maximize the window to view all buttons).
        vi. Re-select the boxes for the equipment to be allowed on this track (i.e. the loco types or the caboose).
        vii. Click on "Save Yard Track" and close the window.

    b. Repeat Steps ii-vii above to add more servicing tracks.

    c. Close the "Edit Location" window.

3. Exit **PanelPro**, or continue to develop other OpsPro sections.

Upon completion of this task, new servicing tracks will be available to the program. These will be automatically chosen when the user "builds" a train. Since the program will look for a place for all equipment to go, the loco and caboose tracks will need to be established at any location that will originate or terminate a train (except for "staging" tracks). This "automatic" assignment will only apply if the user has set up the option(s) for requiring locos and/or a caboose on a built train. To utilize this option, read <HowTo #080> on optional train build requirements.

*Note - In order for all equipment types to show up when creating a new track, they must be selected while in the "Edit Location" window (it may be necessary to navigate back to that window). Ensure that the "Caboose" and any Loco types desired for these service tracks, have their respective boxes checked.

All these quick-start guides are intended for use with OperationsPro, a stand-alone application accessed from within PanelPro. The use of any other PanelPro functions (such as creating a panel) is NOT required.